

Meeting was held @ Aditya's place on December 28, 2008  
Meeting Attendees: Aditya Gadre, Amruta Gadgil, Amit Amritkar

**Agenda:**

1. Vizag payments,
2. Vikahar update,

**Minutes:**

**1. VIZAG PAYMENTS**

\* The Kovilapalem Project in Vishakapatnam district, AP was discussed in this meeting. The project deals with running and maintaining UP School at Kovilapalem by the Society of Grama Vikasa Saradhi, Kovilapalem, AP. Since we could not fulfill our commitment of \$625 in July and October installments, it was agreed to fund the next January installment of \$1250 in full by the 15th of January 2009.

\* The checklist is ready except for details regarding the chapter financial update. Aditya will coordinate with Aparna to get this done at the earliest to expedite fund disbursal.

**2. VIKAHAR UPDATE**

\* Arjun will get in touch with Silicon Valley chapter to find out if they are willing to take up the project.

\* He will also get in touch with Madhu Basu to find out if he has received funds for the earlier term and convey the current situation to him – Madhu Basu will be informed about the uncertainty about any future funds from Asha VT, and will be asked to look out for other sources.

**MISCELLANEOUS:**

\* Budget proposal needs to be prepared and submitted to UUSA by January 30, 2009. Sai is in charge of the budget document. He, along with Aditya and Arjun, will present the budget in a meeting before the last week of January.