

Dear Volunteer

Thanks for conducting this site visit.

The following set of questions is only a suggested guideline. Some of the following questions may not be relevant or applicable to the particular project you are visiting, but please do try to answer as many of them as possible. Please note that Part SB & C necessitate that the information be gathered through conversations with the children and their parents, and not simply the group's teachers and staff.

Please feel free to attach any documents/photos you feel are pertinent to the project.

Thanks.

- Asha for Education

Date: 20th January 2009

Name of the Project: Abhinav Balak Mandir

Name of the Organisation Running the Project (if different): Sahyog Insttute.

Was your site visit announced? ☒ Yes, it was planned ☐ No, it was a surprise visit

Project Contact	You Name	(Asha volunteer conducting the visit)
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PART A: Particulars about the organization and its environment

1. What are the different focus areas of the organization? (give a rough estimate of the % of their total effort/funding)

Community development _____% Education 90% Health 10% Other _____% (please specify) _____

2. What is the administrative structure of the group (e.g. Board of Directors/Grassroots-based)?

Three teachers (1 Headmaster), 1 helper

1 Project Co-ordinator,

6 members on the board of Directors from the community.

3. Are there any other organizations working in the area providing any one or all of the services provided by the visited organization? (Briefly mention their names and their objectives)

Organization	Objectives of the organization
Adarsha Balak Mandir	Private K.G. school about 1 1/2 km. from this school.
Paanjval Balak Mandir.	Private K.G. school about 2 km from this school.

PART B: The organization and the community it serves
(Information to be gathered from parents and children)

1. Approximately how many families live in the area? about 1000

2. What do the parents do for a living? (Agricultural worker, Daily wage laborer etc.)

50% families are middle class, cleaners,

About 50% parents are laborers, vegetable sellers, etc.

3. At the time of enrolment, does the school ask for the names of both parents?

Yes ☒ No, just the father's name ☐ No, just the mother's name ☐

4. How often do the teachers meet the parents?

Teacher-parent meetings are conducted every 2 months.

5. How do the parents participate in the organization's activities? (e.g. by contributing their time, money or labor in the school's activities etc.)
- ① Every 2 months parent-teacher meetings; feedback about students' progress.
 - ② Participation in celebrations, festivals, gatherings.
 - ③ Participation in health-care camps.
6. Are there any Government Schools in the area?
- Yes ☒ No ☐

7. If yes, how far are the Government Schools from the community?

Municipal school about 2 km [1st to 7th standard]

8. Why did the parents choose this school over the Government School?

The Government school doesn't have K.G. - The other K.G. schools are far [more than 1 km] and expensive. Individual attention, free health-care, Parents' involvement in activities are positive points of this school.

9. When you visited, how many children were present in the class?

Comments: About 35 children were present. Regular class strength is between 35-40.

10. Do the children seem to enjoy coming to school?

Yes, In fact the children were very eager to show their skills when we visited the Balwad. They seem to enjoy their songs, learning material. They have friendly relation with their teachers.

PART C: Project particulars

(Information to be gathered from students and staff)

1. What is the mode of teaching in the school? (Check the appropriate choices)
- A. Formal (State Board, Central Board etc.) ☒ till what class?
 - B. Non-Formal Education (NFE) ☐
 - C. Vocational ☐
 - D. Other ☐ Please specify _____
2. If A (Formal), up to what grade (LKG, 5th, 7th etc.) does the school conduct classes?
- Kindergarten school

3. If B (Non-Formal Education) how many of the children also attend formal schools in the area?

If none do, does the project plan this for the future?

4. If Non-Formal Education, does the organization create its own study material (books, games)?

5. If C (Vocational), what do the children do after they finish training?

6. How many staff or volunteers are recruited from the community?

How many of the staff are women?

7. How many teachers have left the school in the past one year, and why?

1 teacher (headmaster) is teaching since

Last 14 years.

2 other teachers are teaching

Since last 5 years.

8. How many new teachers have joined in the past year?

9. Does the organization train the teachers?

If yes, how do they provide the training?

Yes ☐

No ☒

10. How much is the staff paid? Rs. 500 per month.

Is it on par with the salary paid to the staff in the Government schools? Yes ☐ No ☒

PART D: Financial resources of the organization

(Feedback from the person conducting the site visit)

1. Do you think the proposed amounts in the budget are reasonable? Yes ☒ No ☐ Maybe ☐

2. Are all items covered in the budget? Yes ☒ No ☐ Maybe ☐

Comments:

3. Is there anything you think should be added or removed from the budget? Yes ☐ No ☒

If you recommend any changes to the budget, please explain your reasons for this.

4. Did you discuss the proposed changes with the project? If so, please describe their response.

PART E: Comments

(Feel free to attach documents if necessary)

* The school is successfully running since last 14 years.

Considering the numbers of increasing applications from parents and high rent for the current place, it

is reasonable to build 2 permanent rooms

for the school.

* The area is urban and pretty expensive. The

teachers salary are really low compared to

the efforts they put in and expensive

urban ~~surrounding~~ city.