# Project Proposal Form

# Asha Stanford

**What is Asha for Education?**

Asha for Education is a non-profit, non-government organization that aims to catalyze socio-economic change in India through education of underprivileged children. Asha is a secular organization dedicated to change in India by focusing on basic education in the belief that education is a critical requisite for socio-economic change. Asha collects its funds through its own fund-raising activities and from donations from groups or individuals. For details see [www.ashanet.org](http://www.ashanet.org).

**What is Asha Stanford?**

Asha for Education is a collection of largely autonomous chapters found world-wide. Asha Stanford is the Stanford University Chapter of Asha for Education. Volunteers for Asha Stanford draw predominantly from Stanford students, alums and local professionals. For details see [www.ashanet.org/stanford](http://www.ashanet.org/stanford).

**Does my project qualify for Asha Stanford funding?**

For a detailed description of our project evaluation process and selection criteria, please refer to [www.ashanet.org/stanford/](http://www.ashanet.org/stanford/). Briefly, we look for projects that:

* deal with education (and perhaps related issues of vocational training, health care, school meals etc.) of underprivileged children in India
* are strictly secular and expressly non-discriminatory (based on politics, religion, color, race, caste, sex etc.) in their charter and implementation
* are well-defined, have definite goals in the short term, and focus on self-sustainability in the long term.

**What can you expect from us?**

1. On receipt of your application, Asha will acknowledge the receipt immediately.
2. A “project steward” will be assigned to your project within one month. The steward will act as your liaison to Asha Stanford and will work with you in presenting your proposal to the Chapter. Note that independent verification is an important component of our evaluation process, and we strongly urge you to work with the steward in arranging a site visit from an Asha volunteer if this is possible. This will help the steward expedite the process of evaluating your project at the Chapter.
3. Within three months from the date of the receipt of your proposal, we will complete our project assessment. At this time, you will receive information about the Chapter’s decision, and details for further action. If Asha Stanford is unable to fund a project for any reason, but finds the project to be in agreement with Asha’s basic ideology, we will help refer your proposal to a different Asha Chapter for their independent consideration.

**Where do I send my application?**

We realize that you are involved in important work in India, and wish to make the process of applying for Asha collaboration as time-efficient as possible. The best way to apply is to complete this form and send it by surface mail to the address in the document header (c/o Projects Coordinator), or, preferably by email, to [stanford@ashanet.org](mailto:stanford@ashanet.org). In case of queries & clarifications, you can contact us via email as well.

Please note that to expedite the process of project assessment, please complete the application in its entirety (or explain why the question is not relevant) and include as much additional information (the space allotted is not a limit) as you think is important for us to make the decision to support your project. **DO NOT** delete any questions from this form that you feel are not relevant. State why they are not relevant and proceed. Since many projects apply to a limited pool of funding, projects with very clear goals, beneficiaries, traceable outcomes and budgets make it easier for Asha Stanford to select them for funding. Furthermore, prompt responses to steward emails will make it easier for the steward to champion your project.

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| **Project Name: Centre for Social Service** |  | **Date:** 30/8/2013 |

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|  | **Project Contact** | **Asha Contact** |
| Name | Mrs. V. Vijayalakshmi |  |
| Address | **Centre for Social Service**  **Head Office**  H.No. 1-10/2  Plot No. 53  Mamatha Nagar Colony  Nagole  Hyderabad – 500068  **Project Address**  Plot No. 74, SBH Colony,  Munaganoor Village,  Hayath Nagar,  R. R. District,  Hyderabad. |  |
| Phone(s) | 9885472959 |  |
| Fax | ---- |  |
| E-mail | vemuri.vl2012@gmail.com |  |
| Affiliation to Project | Founder and President |  |

#### Part I: Information about your group/organization

**Please feel free to attach any additional sheets and/or information such as brochures, press reports etc.**

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| 1. **Name of the group/organization requesting funds.**   **Centre for Social Service (CSS)**   1. **What is the administrative structure of the group (e.g. Board of Directors/Grassroots-based)?**   Board of Executives who are all working directly at the grassroots level, since the organisation has no administrative staff at present and the group does most of the work hands on my themselves   1. **Names and backgrounds of directors/trustees.**   **The Team -**  Founder – Mrs. Vijayalakshmi Vemuri, double M. A., M. Phil, is the wife of (late) Mr. K. Saradhi I.F.S. She worked in the Health Care Industry and Government sector for many years. A woman of eminent strength and courage she bravely faced the tests of time and decided to channel all her energy towards the empowerment of under-privileged young girls in our society. She has made her home a haven for them.  Mrs. Prameela Thotakura is the wife of Mr. T. Chandramouli, Retd Scientific Officer of NFC. She worked in Defense Research Lab as a technical officer, missile projects for 33 years and retired. Her long years of service in the technical field have become an asset in executing her duties in CSS with passion.  Mrs. Janaki Ryali, MA Social Work, is the wife of Dr. R. R. Rao, M. D. Joining CSS was the culmination point of both her professional and personal fields of interest in life. She does educational and career guidance for the children and helps with CSS e-mails.  Mr. B. John Paul retired from active police service as Commandant of Special Police. He has retired as Chief Coordinator in a super-specialty hospital. His long years in these fields had made him a natural choice to see to the security and coordination of many activities of CSS.  Mrs. Rohitha Vakamudi, B. E, CBIT Hyderabad, M. S San Diego State University, USA. Presently she is working in US. She has been a part of CSS family right from her college days and is now actively involved in mustering support for CSS in USA.  Mr. Narayanadas Vakamudi, B. E, M. S. R. I. T Bangalore, M. S, Louisiana State University. He is now working as Senior Software Architect, San Diego, USA. First CSS website was formatted and initiated by him and it is maintained by him.  Mrs. Swarajyalakshmi Praturu is the wife of Mr. P. V. Ratnam, Retd DGM ECIL. She is a practitioner of meditation and yoga. The growth of CSS and its acquisition of a permanent building is a result of her persistent and unflinching efforts. Presently retired and is not actively participating but is supporting in generating funds. |
| 1. **When was the group established?**   20th December, 2004 |
| 1. **Is it a registered organization? If yes, give registration number and FCRA status.**   Yes. Regd. No. 1948/2004  We got FCRA. Registration Number - 010230816   1. **Briefly describe the motivation for starting this group.**   Mrs. V. Vijayalakshmi founded Centre for Social Service. She was born into an upper middle class family. Like most women at that time she too had a much protected upbringing. She was married to an Indian Forest Service officer and in 1999 she lost her life partner due to a sudden massive cardiac arrest. The very next year she lost her mother who was her greatest support physically and emotionally. These two events broke the protective cocoon surrounding her and left her to fend for herself and her little girl. Despite being educated, a double post-graduate, and economically secure she still had to face the brunt of life. All these events brought into fore, thoughts of the plight of women who had no educational or financial background. At this time she strongly felt education along with economic independence is the only way for women empowerment and started educating five girls with her own resources at her own residence and later as the number of girls requesting help increased registered CSS and founded the group. |
| 1. **Briefly describe the aims of your group.**   *“Educate your women first and leave them to themselves, then they will tell you what reforms are necessary for them"* - Swami Vivekananda. These words are the inspiration for CSS. Our main goal is to educate and empower as many girls as possible. We strongly feel economic independence through education and vocational training is one of the best ways for women empowerment and education should be accessible to all irrespective of gender, economy or social status.   1. **List previous/current projects (not including the project that funding is being requested for) undertaken by the organization. Give name of project, location, goal, size of project (in terms of number of beneficiaries and funding).**   CSS has three major projects currently running apart from the CSS Free English Medium School for which funding is now being requested.   1. Residential programme for orphan and single parent girls at Hayathnagar, Hyderabad – 75 orphan and semi-orphan girls are now under our care in our home and getting education this academic year 2. Swayam Sakthi project for women in crisis situation, they are helped towards emotional and economical rehabilitation. The project is at Hayathnagar – 10 women are taken into CSS under this project. Around 75 women have been given free Tailoring training. Various units are evolving under this project to make women in the area economically empowered. 3. Day-care for Elderly Women at Vetapalem near Tenali. This village has families which struggle to make ends meet. In the process the elderly women who are no longer productive to the family are neglected. These women come to CSS shelter cook their lunch with the provisions provided by CSS spend the day in peaceful and clean environment and go back to their homes in the evening. At present 20 women come to the Day care Centre and get benefit out of the programme.   *All projects are run on donations only. We have no Governmental support for any of our projects.*   1. **Number of full time employees. Distinguish paid staff and volunteers.**   The School has 13 teachers and 4 non-teaching staff who are all full time employees and one volunteer teacher who is also full time. Along with that we have one residential driver. The Swayam Sakthi project has one full time Design Director. |
| 1. **Does your group have any religious or political affiliation? If yes, please describe the type of affiliation and the reason for it.**   NO |
| 1. **What non education-related community development activities is your group involved in?**   The third and fourth projects are both non education-related community development activities.   1. **What are the different focus areas of the organization? (give a rough estimate of the % of their total effort/funding)**    * **Community development** 25**%**    * **Education** 75**%**  * **Health**      **%** * **Other**      **% (please specify)**  1. **Are there any other organizations working in the area providing any one or all of the services provided by your organization? (Briefly mention their names and their objectives)**  |  |  | | --- | --- | | **Organization** | **Objectives of the organization** | |  | None as far as we know |  1. **Is the organization/founder involved with any other social issues/causes/projects other than running the project proposed?**   NO   1. **When was the project of interest (i.e. project for which funding is requested) started?**   The CSS-NAM GIRLS SCHOOL was started in 2009   1. **What it their vision about the future of the project?**   CSS free English Medium School is called Centre for Social Service Nimmagadda Anandamma Memorial Girls School as per the wish of the donor who constructed the school building and gave it to CSS. The vision about the future of the project is to develop our school up to 10th standard, make quality education accessible to all and thereby improve the chances of attaining economic independence for the students and their family.   1. **What were the initial challenges faced by the organization and by the founder when starting the project? How did he/she overcome them? Who helped them through the initial stages?** 2. **T**   The main hurdle faced by the team was to infuse the idea of educating the girl-child into the community. A pilot study was conducted and all the women in the area were requested to come for a meeting |

The initial challenges faced by the organisation when starting the school project was infusing the idea of educating the girl child to the people in the community.

A pilot study was conducted by the CSS team and all the women in the surrounding community were invited. After explaining to them the concept of a free school for girls the team went on door to door campaign in the community and convinced the parents about the importance and advantages of educating the girl child. Even now regular meetings with the teachers and visiting the community each year is regularly done. The teachers and residential girls also accompany the CSS team in these visits.

1. **Has the organization ever approached the government for funding? If so, what was the outcome? If not, why not?**

No the organization never approached the government for funding. There is no clarity in the procedures to follow and the amount of time involved in pursuing will never make the project work. The CSS team also has limited woman-force to follow the file through various departmental levels. Moreover government itself has its own schools for which it is finding it hard to provide funds and make them run successfully through out AP

1. **What are the main problems the organization faces for running this project?**Making the students come regularly to school is the primary problem. Absenteeism is a major problem since the parents keep visiting their home town for festivals and functions and fail to return back to the city on time so that the children continue with their education uninterrupted.

Getting good qualified and experienced teachers is another main problem.

Monetary constrains in paying good remuneration to teachers and getting latest teaching equipments for the school are also problem areas for running this project more effectively.

#### Part II: Details about your educational project/s

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| 1. **Where is the project located? Include name of village/town/city and district.**   The School Project is located at  Plot No - 184  SBH Colony  Munaganoor Village  Hayath Nagar  RR District  Hyderabad   1. **Who is the project directed toward? Describe target beneficiaries in terms of age, sex, and number.** The project is directed towards underprivileged girls living in and around Munaganoor Village.   The target beneficiaries are girls from 3+ to 12+.  The students are studying in Nursery to 6th class.  The total strength of the school this academic year is 450 girl students.   1. **Describe the current situation of (i) the local community (income level, occupations, etc.) and (ii) the target beneficiaries.**   (1)The local community consists of middle class and economically weaker sections.  (2) The target beneficiaries are all firs time school goers. Most of the parents are day laborers, construction workers, auto drivers and painters who do odd jobs which are mostly non-skilled. A family of four, five and even six depend on meager earnings of Rs. 3000 to Rs. 5000/-   1. **Please describe the existing status of the proposed project (not yet started, in progress, etc.). If the project is already in progress, describe existing infrastructure, existing staff, curriculum used, teacher/student ratio, govt. recognized status, and teaching methodology (discuss all that are applicable).**   The project is in progress.  The school has a well constructed building with 16 rooms, bath rooms and a common prayer area. There is also a small tiny tot play area attached to the school.  There are 14 full time teachers including a Principal and 4 helpers in the school.  We are following the Andhra Pradesh state syllabus.  Each class has strength of 40 students and one teacher at a time for a specific subject. In primary classes the number is a little more and in the higher classes the number is slightly less.  The school has government recognition up to 7th class. And next year we will get permission for up to 10th class.  We are following play way method of teaching for pre-primary classes. For primary classes the introduction of second language is delayed by a year. From 6th class the entire government pattern of exams, test papers and books are being followed so that they will be well prepared for the board exams in their 10th class.   1. **Please describe your project plan in terms of short-term and long-term goals.**   Short-term plan is to successfully prepare the 6th class students to follow the Government question papers and examination pattern this academic year. Introduce 7th class the next academic year. Long term plan is to develop the school up to 10th class.   1. **Please specify an approximate time schedule for your plans.**      1. **List the school/s run by your group, and their locations. If you are requesting funds for only a few of several schools, please specify which one/s.** |
| 1. **Location of school/s**  **Urban**  **Rural  Other** Out skirts of the city which comes under Village Panchayat. |
| 1. **Specify the type of education provided (e.g. basic literacy, vocational training etc.).** Regular Schooling in par with all other educational institutions. |
| 1. **Please tell us about your teaching techniques (conventional vs. alternative).**   Though conventional techniques are followed, personalized attention is given to slow learners and children from problem situations in their families. Since all the girls are first time school goers in their families teachers have to help the students with their home work in the school itself by giving one hour extra tutoring.  Modern teaching techniques like e-learning etc would make learning more enriched and interesting to the students. But presently not possible to include in the school system. |
| 1. **What is the literacy rate in the local community?**   All the school students are first time school goers and none of the parents are educated. May be 3% to 5% of the parents who belong to the local community are literate. |
| 1. **Describe the socio-economic background of the children and their parents (e.g. education, occupational). If any of your students are employed, please tell us about that as well.**   The children belong to economically weak sections. Some of them belong to the Banjara Tribal community. Most of the parents are day laborers, construction workers, auto drivers and painters who do odd jobs which are mostly non-skilled.  Initially some of the girls were working as house maids or cattle grazers but with persistent efforts of the CSS team and teachers all the girls are now coming to school and studying. |
| 1. **In addition to education, does your group provide any other services to the children in your schools (e.g. food, health care, clothing, etc.)?**   We provide school uniforms, shoes and socks, text books, note books and stationary to all the school students. Initially snacks were also provided but due to monetary constrain food for all the students is provided on special occasions only. |
| 1. **Does your school have:**  Its own building(s): √ Yes  No Number      One building with play ground Number and type of classrooms (e.g. Pukka): 17 rooms and three store room. All are Pukka class rooms.  **Yes No** **Yes No** **Yes No**  Toilets *√*  Playground *√*    Toys *√*  Chairs & Tables *√*   Blackboard *√*    Library *√*  Drinking water *√*   Electricity *√*    Computers *√*  Laboratory  *√*  Teaching aids (e.g. books/slates) *√* |
| 1. **How many children are currently enrolled in your school(s)?**   Male       Female *√* 450 students Age Range 3+ to 12+ |
| 1. **How many staff are employed at your schools?**  Teachers 14 Minimum Qualifications PPT training/Graduation **Other staff 4** |
| 1. **Average distance the children travel to attend your school 10 to 15 minutes walk** |
| 1. **How many children have gone through your program in the past five years and what are they doing currently? Please tell us about their future education and employment possibilities.**   Not applicable. The students are still studying and the school itself is five year old and no body has graduated from school so far. |
| 1. **Do you help your students with their future education efforts after they have passed out of your school?**   Yes we intend to. |
| 1. **Are there any other schools (Kindergarten/Balwadi**, **Elementary school**, **High school**) **in the area? If so, please list the schools and the range of classes each of them offers.**   There are no Government schools in the immediate vicinity of the school. |
| 1. **Is your program different from that provided at these schools? Please explain.**   There are a few private schools in the vicinity of our school. The main difference is our school has no fees, no expenditure on uniforms etc. All the rest of the schools have heavy fee structure and uniforms with all the frills and fancies the school wants. |
| 1. **Why are the children in your school/s not attending government/other schools in the local area?**   There is no government school in the local area. |
| 1. **Do you try to involve the parents of the children in the running of the school (e.g. in setting the syllabus etc.)? Please specify.**   NO. None of the parents are educated and so not in a position to help in running of the school and setting the syllabus etc. |
| 1. **What are your expansion plans for the future (e.g. adding more classes or schools)?**   We do require additional rooms for senior class rooms, science lab, computer lab, e-learning lab and additional bath rooms. A second block which can cater to all these needs is now part of our expansion plans for the future. |
| 1. **Do you have any suggestions on how Asha can be a positive influence in changing the education scenario in India?**   Asha is doing a tremendous work in helping NGOs like CSS to carry on their work in educating underprivileged children. The wide gap between Government Schools and expensive private schools needs to be bridged in order to make basic education accessible to all. There is also a need to make education more applicable to work situation and vocational based training is the need of the hour to help especially underprivileged girls to become economically empowered and assured in life. Asha can also play a major part in developing vocational training centres for young girls and woman to make them economically independent and thereby less prone to exploitation. |

1. **If possible, please provide us with the contact information of two individuals from your community who can describe the impact of your program.**

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| **1** | Name |  |  | **2**. | Name |  |
| Address |  |  |  | Address |  |
|  |  |
|  |  |
|  |  |
| Phone |  |  |  | Phone |  |

1. **Asha for Education requires reports from its projects every six months to continue funding. Please provide the contact information for the person from your group who will be responsible for these reports.**

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| Name | Mrs. V. Vijayalakshmi |
| Address | Centre for Social Service  Plot No. 74, SBH Colony,  Munaganoor Village,  Hayath Nagar,  R. R. District,  Hyderabad. |
| Phone | 9885472959 |

#### Part III: Financial Details

**Please feel free to attach any information such as annual reports, budgets etc.**

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| 1. **What sources fund your group’s activities at present? List the sources and the current and future funding from each of them. If these funds are meant for a specific part of your group’s activities, please describe those restrictions.**   The present school project is funded by -  Nursery – Bank of America (yet to confirm)  LKG - Vasudha Foundation  UKG - Dr.Murthy Devarakonda & Mrs. Lalita Devarakonda  1st class – Prof. Dr. Venkata Rao Mulpuri & Mrs. Savitri Mulpuri  2nd class – Dr. Ganga C Choudary & Dr. C. Lakshmi  3rd class – Hope for Humanity is sponsoring 40 Students  4th class – Sanjay Deepak Children Trust is sponsoring 40 Students  5th class – Dr. Jayadev Vellanki & Dr. Vijayalakshmi are sponsoring 40 Students  6th class - Asha Stanford  Sponsor ship for one student - Rs. 6,200/-  Requested class sponsorship Rs. 6,200X40=Rs. 2,48,000/-  True India sponsors 20 students and Asha Stanford sponsors 10 thereby helping to meet to some extent, the expenditure incurred for students who are in access of 40 in some of the lower classes. We request the sponsorers to continue supporting the class till the girls graduate from the school. |

1. **What sources funded your group’s activities in the past? List the sources and why they have been discontinued. If these funds were meant for a specific part of your group’s activities, please describe those restrictions.**

All the sponsorers of the school are till date continuing their support and we have no one who has discontinued a major contribution so far. Individual sponsorers are few in the school and they sponsor a girl for a year only.

1. **Please provide us with details of your annual budget since project inception and projected budget for the next 3 years: (Provide details as attachments)**

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| Year(s) | Recurring costs | Fixed costs |
| 2013 | Uniforms | Furniture Rs40, 000 for 1 class of 40 students. |
|  | Text books & Tuition fees |  |
|  | Note books & Stationary- Rs 6,200 per student. One class of 40 students=Rs. 2,48,000/- |  |
|  | Maintenance of the School Building |  |
| 2014 | Uniforms | Furniture Rs43, 000 for 1 class of 40 students. |
|  | Text books & Tuition fees |  |
|  | Note books & Stationary- Total Rs 6,200 per student. One class of 40 students=Rs. 2,48,000/- |  |
|  | Maintenance of the School Building |  |
| 2015 | Uniforms | Furniture Rs45, 000 for 1 class of 40 students. |
|  | Text books & Tuition fees |  |
|  | Note books & Stationary- Total Rs 6,200 per student. One class of 40 students=Rs. 2,48,000/- |  |
|  | Maintenance of the School Building |  |

1. **Salary expenditure details for your budget: (For those not applicable, leave blank; Please enter final numbers, not just the portion requested for funding by Asha)**

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|  | **Number** | **Salary Range** |
| **Teachers** | 14 | Rs. 3,500-Rs 11,000/- |
| **Paid Staff** | 4 | Rs. 3,500-Rs. 4,500/- |
| **Volunteer Staff** | 1 | Only transportation charge Rs 3000/- |

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| 1. **Support expenditure details for your budget. (For those not applicable, leave blank; Please enter final numbers, not just the portion requested for funding by Asha)**  |  |  |  |  | | --- | --- | --- | --- | |  | **Number** | **One time cost** | **Recurring cost** | | **Supplies (pen, paper, etc.)** | Pens around 1000 | Rs. 3000 |  | | **Books** | One Set of books for each student as per their class | One set comes to Rs 1000 on an average for one student |  | | **Student meals** | ------ | ----- | ---- | | **Other (please specify)** | One set of Text Books for each student as per their class | One set comes to Rs 850/- on an average for one student |  |  1. **Please provide details of the fixed costs of your school/s for the next three years.**   The fixed cost for our school for the next three years is Rs. 6,200/- expenditure for one student. The entire class expenditure is Rs. 2, 48,000. We would like to continue the same sponsorship amount because if the sponsorship is increased the sponsorship may be a burden for some of the sponsorers and they may discontinue their support to the school. |
| 1. **How many of your students pay school fees? Please provide details.**   We do not collect School fees. But since the parents and the students do not seem to take proper care of their school equipment since it is given free, an earnest deposit of Rs 2/- per day for one year, is collected to protect against any loss of uniforms or books, especially when a student leaves in the middle of the academic year. |

1. **What amount are you requesting from Asha, and for what specific purpose? (Please attach full budget)**

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| **EXPENDITURE FOR ONE CHILD FOR ACADEMIC YEAR 2013** | |
| ITEMS | AMOUNT IN RUPEES |
| Note Books | 1, 000 |
| Text Books | 850 |
| Stationary | 550 |
| Tuition fee | 2, 900 |
| Uniforms(2 sets) | 750 |
| Shoes and socks | 150 |
| **Total expenditure for one girl** | **Rs. 6, 200** |

Funding details -Sponsorship amount for one student = Rs 6, 200/-

Sponsorship amount for 40 students = Rs 6, 200 X 40 = Rs 2, 48, 000/-

Additional amount for 1 teacher’s salary = Rs 9000 X 12 = Rs 1,08,000/-

#### Part IV: Expected project impact

1. **Briefly assess how your efforts are going to affect the lives of the local people in the short and long term (in terms of literacy, health, employment, culture, etc.).**

All the girls in the area will get basic education up to high school. Some of the girls will also be able to go for higher education and improve their lives. Some can be trained in vocational skills and help in getting a steady income. Since the girls are continuing with their education threat of early marriages is lessened. In the long run an educated and aware girl with an economic means to earn and improve her life style is well equipped to protect herself from exploitation and also makes a healthier and better mother.

1. **Please indicate how you are going to monitor the impact on the beneficiaries. This indicator of impact is important to Asha-Stanford since it helps us assess the performance of your project at a later date. Some indicators are the graduation rates of students, job placement rates, increased test scores, etc. As the project founders, you will know the project the best, so please suggest metrics that you think will be ideal in evaluating your progress in achieving your goals.**

Grades and Graduation rates are the best indicators of how successful the project is running and its impact on beneficiaries. Each academic year we will submit the quarterly, half-yearly and annual marks list of the entire class sponsored by Asha-Stanford.

We also request every year a representative from your group to physically visit us this would give us a boost of renewed interest and energy and also give you a clear picture of our work. Seeing is believing and your team will be able to share our joy in the final result of your support as each year the class sponsored by you passes on to the next grade.

1. **Discuss how the local community has been/will be involved with your efforts.**

The local community has been and will be involved with our efforts since most of their children are studying in our school. Any help that is needed is easily given to us like cleaning the surroundings, seeing to the security of the girls while coming to school and leaving etc.

1. **What are your plans for self-sufficiency? (How do you plan to support the project without a donor base? Is it possible?)**

We are trying to bring self-sufficiency to our organisation CSS. Our school which is one of our major projects is also included in it. We want to develop a corpus fund for the school which will meet the needs of the school like salary etc. But it may take a few more years to develop.

1. **Please furnish any other information you think will help Asha Stanford in making a decision (pamphlets, news cuttings, photographs, etc.) Please list what you are attaching.**

From: **vijaya lakshmi** <[vemuri.vl2012@gmail.com](mailto:vemuri.vl2012@gmail.com" \t "_blank)>  
Date: Fri, Nov 29, 2013 at 9:37 PM  
Subject: Request letter from Centre for Social Service  
To: [lakshmikanthg@gmail.com](mailto:lakshmikanthg@gmail.com" \t "_blank)  
Cc: Vinod Ramachandran <[vinodramachandran1@gmail.com](mailto:vinodramachandran1@gmail.com" \t "_blank)>

To

Mr. Lakshmikanth

Asha Stanford Team

USA/INDIA

Respected Sir

We at Centre for Social Service than you for visiting us along with your family. The entire staff and students sponsored by your team of CSSNAM Girls School felt very happy that you personally came and inspected their progress. It is a great boast of morale for all of us when our sponsorers come and visit us.

We thank you for your continued sponsorship this academic year also. From next academic year 7th standard will start and it is the beginning of High School for all the girls. We will need special subject teachers for major subjects like Maths, Science, Social and languages. It is very hard for us to retain experienced teachers without paying them salaries as per their qualification and experience. We request you to help us by sponsoring one teacher's salary from this academic year. This will help us in retaining good teachers and see that the quality of education is not compromised. This is a recurring expenditure for which we require support.

We also request you to help us in establishing one e-class room for our school. The reasons for this request are -

\*Our students are coming from economically and socially underprivileged families. Most of the parents have never been to school. As the girls are growing the parents tend to feel they would be more productive in the home and added to this if the child find her classes beyond her comprehension they too slowly refrain from coming to school. In order to make class room education more interesting and complex lessons easy to understand through visual media we want to establish an e-class room in our school.

\*The school is on the outskirts under the Munaganur village panchayat. Because of the distance staff find it hard to come to the school, since school starts by 8.30 am and closes at 4 pm for primary classes and 4.30 for higher classes. So we are taking whoever has the interest to come up to our school even if they are freshers. Our teachers are comparatively young group and they are keen on improving their knowledge and compensate for their lack of experience. They will able to properly teach the students by improving their teaching skills with the help of this smart class room and bring the students up to the mark.

\*None of the students or the parents have access or knowledge of computers or reference reading material that will improve the students levels of comprehension. Many parents provide these to their children and improve on what the school learning system is giving them. Since this is not possible with the parents of our students we want to take up this additional responsibility and bring them in par with the rest of the students in other private schools.

\*Centre for Social Service has 75 orphan and semi-orphan girls staying in its home. The smart class room will be a boon to all our girls and will help in their over all development.

\*CSS also has a women empowerment project. All the women are uneducated but very keen on improving their social and economical conditions. These women can also be exposed to this modern learning 3 D methodology and basic education like reading sign posts, basic maths like additions and subtractions and lessons on energy conservation and environmental protection can be thought to them which will not only improve their awareness levels but will also in the long run help them use natural resources carefully and maximise their potential.

With this smart class room we will be utilising multi-media to assist with the class room lessons of the school students, class room lessons of all the girls in the orphanage and also the women under our Swayam Sakthi program. This is a one time investment.

We request you to assist us with these two requirements. The  details are -

One teacher salary for one month = Rs. 9,000/-

One teacher salary for one year =                                  Rs.  1,08,000/-

Smart class room including installation and equipment  =  Rs. 1,75,000/-

Total additional support required for this academic year= Rs. 2,83,000/-

We are attaching along with this mail our audit report and also the latest list of our class teachers.

Hope you would consider our request and help us with both our requests.

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*Best Regards,*

*Mrs.Vemuri Vijaya Lakshmi*

*Founder and President*

*'CSS' Center for Social Service*

[www.cssvision.org](http://www.cssvision.org/" \t "_blank)

  'Progress is impossible without change, and those who cannot change their minds cannot change anything.'  - George Bernard Shaw