

May 26, 2016



Memorandum of Understanding ("MoU")

This document represents an agreement between

<p><u>Asha Zurich</u></p> <p>Doris Hofer ASHA ZURICH</p> <p>Weidmannstrasse 14, 8046 Zürich, Switzerland</p> <p>treasurer@asha-zurich.ch</p>	<p><u>Sabuj Sangha / Naba Diganta Project</u></p> <p>Ansuman Das (Secretary & Director) Arunabha Das (Head of External Relation & Resource Mobilisation</p> <p>at Nandakumarpur, Mathurapur II, South 24 Parganas, Sundarban, West Bengal, India</p> <p>director@sabuisangha.org arunabha@sabuisangha.org</p>
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1) Objectives

To support a bridging / coaching centre for approx. 130 children of Kumargram, Alipurduar District, under the Naba Diganta Project.

2) Commitments of Asha Zurich

Based on a recent site visit by Doris Hofer on behalf of Asha Zurich to Kumargram on 29 March 2016 it was observed that the Naba Diganta Project is in need of funds.

In Asha Zurich's monthly meeting held on 4 May 2016 it was resolved to support the Naba Diganta Project and to fund the running costs of INR7,92,600 and the fixed costs of INR73,000 for the year 2016/2017 as per the budget in Annex I.

The Asha Zurich committee further resolved to transfer the above amount in two instalments:

- First instalment of INR4,69,000 in June 2016 (INR3,96,000 plus INR73,000 fixed costs)
- Second instalment of INR3,96,600 in December 2016

3) Commitments of Sabuj Sangha

- To inculcate the habit of going to school regularly in children
- To prepare children for government school
- To provide back-up classes for children who have joined government school
- To recruit enough teachers to bring down the teacher/student ratio to 1/25
- To monitor the quality of the teachers
- To provide school books and school bags to the children
- To provide a morning tiffin to the children
- To carry out monthly health checks
- To provide school uniforms
- To maintain the centre and if possible install sanitation facilities

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- To identify students with potential and recommend them to Asha Zurich for scholarships in respect of their secondary education
- To allow members of Asha Zurich or third parties delegated by Asha Zurich to conduct project site visits.
- To provide the following reports to Asha Zurich one month before the instalments are due.
 - o Report 1: Education Component (goals achieved, targets planned, number of drop-out students, number of teachers changed/resigned, students who are recommended for scholarships, details of students who joined government school)
 - o Report 2: Expenditure statement (expenses incurred and foreseen with details, receipts, etc. attested by the accountant)

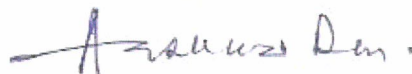
4) General Terms

- This MoU shall be suspended if either of the signing parties fails to honour any of their above mentioned commitments.
- This MoU is valid only for the above-mentioned project.
- Any further collaboration between Asha Zurich and Sabuj Sangha will require a new MoU to be signed separately

Asha Zurich greatly appreciates the noble work being done by Sabuj Sangha and wishes to stay updated on their progress and work in future.

Date: 7 June 2016


Doris Hofer
Treasurer, Asha Zurich


Ansuman Das
Director, Sabuj Sangha

Secretary & Director.
Sabuj Sangha



June 6, 2016



Appendix I – Budget

Year – 2016-17	Tiffin for the children @ INR 7 /child per day for 130 children for 260 days = Rs.236,600.00	Bench for the children @ 1500/pair (high and low) x 44 nos. = Rs. 66,000.00 + table & chair (2) sets @ 3500 each = Rs. 7,000.00
	Salary of Teacher @ 4000/-per month for 4 teacher for 12 month = Rs.192,000.00	
	Salary of Coordinator @ 12000/-per month for 1 coordinator to ensure monitoring and timely reporting for 12 month = Rs.144,000.00	
	Education Materials @ INR 50/child per month for 130 children for 12 month = Rs. 78,000.00	
	Medical support @ INR 50/child per month for 130 children for 12 month = Rs. 78,000.00	
	Dress for the children @ INR 250/child for 130 children for 1 Time = 32,500.00	
	School bags for the children @ INR 150/child for 130 children for 1 Time = Rs. 19,500.00	
	Centre maintenance (cleaning and others) @ Rs. 500/month per centre for 2 (Two) centres for 12 months = Rs.12,000.00	
Total 2016 – 17	Running Cost Rs. 7,92,600.00	Fixed Cost Rs. 73,000.00