

Dear Volunteer,

Thank you for conducting this site visit. The following is set of guidelines and questionnaire to use for the site-visit. All the questions may not be relevant for the project you are visiting. Please fill out all the questions that are relevant and add any additional information that you think is missing from the questionnaire. Please attach any documents/photos you feel are pertinent to the project and site-visit.

Thanks,

Asha For Education

This document is to serve as a guideline for an Asha member doing an evaluation of a project through a site visit.

Preliminary Information

This information can also be added by the project coordinator:

1. Name of organization and location: NICE, Kanaprthy Bavi, Guntur Dist.
2. Date Visited: Jan 27th 2007
3. Describe details of arrangement of visit:
 - Was it a surprise visit, or a planned visit?

Planned

- What was the accessibility of the location

Ok, but the place is a small request bus stop between Chilakaluri peta and Narsarao peta in Guntur Dist.

- What was the attitude of the staff for the arrangement of the visit

Good

4. Additional relevant information on the objectives of the organization (Attach brochures, etc.)

Have gone through their recent brochure. There is no change in the objectives or anything from the organization.

Details about school, facilities and community

A. Organization:

1. How old is the organization and how long has it served the local community (**optional**)

4 years and 4 years

2. List of other projects/initiatives supported by the organization?

None

3. What is the administrative structure of the organization? (**optional**)

4. Are the volunteers paid? Confirm numbers from the teachers and volunteers themselves

7 teaching staff, 7 non-teaching, 1 volunteer (friend of PCR, Mr. Anjaneyulu and not paid volunteer)

5. How much time do the volunteers devote to this project/organization? (part-time, full time, etc)

Part-time to full time sometimes.

B. School (details on school, children and staff)

1. How old is the school(s) run by the organization.

4 years

2. Statistics on number of children, male-female ratio and age group of children in the school (**optional** - for well established projects, this information can be procured from the project steward. For new projects, it is recommended for the site visit volunteer to procure some statistics to corroborate the numbers provided by the partnering organization)

90 children, no girls since this is a residential school for orphaned

3. Socio-economic background of the students and sector of society they belong to

Almost more than 50% of the students are orphans and rest are single parents and poor and needy, where their parents cannot afford for their kids education.

4. Do children also work in addition to studying or are they full time students?

No

5. Do the children have to travel far to attend the school?

No, it's a residential school

6. Are the children charged a fee to attend the school?

No

7. Drop-out rate among students (**optional**)

None

8. Any statistics on what the children have done after leaving the school? (on completion of schooling) (**optional**, can be procured from project proposal)

None

9. Residential facilities – does the school have any residential facilities? If so, who stays there and what are the charges? (**optional** - procure from project proposal)

It is a residential school and no fee charged

10. Is a copy of the school roster and attendance records and progress reports available?

Yes, I have checked them all.

11. Does the organization also provide basic health care? (**optional**)

Yes, there is one doctor who comes regularly and also has a clinic in a nearby village

12. Does the organization provide nutritional supplements, mid-day meal, etc?

Yes, since it is a residential school the quality of the food is really good and I also had my lunch there several times, whenever I was there for a site visit.

13. Does the school provide any extra curricular activities for the children

Yes. They have a small ground and have some games like cricket, volley ball, chess, carom etc.

14. What are the school hours daily? How many days of the month/year is the school open?
(when do they get holidays, etc) **(optional)**

The school hours are normally 9 aM to 4 pm, and the kids get play time, study time after that. They do have a fixed time schedule daily. They do follow public holidays and they get to go to their home town during summer but most of the kids like the stay there itself.

15. Type of education provided - formal, non-formal, vocational, etc

Formal, CBSE (Central) syllabus and planning for vocational training after the kids reach 10th std.

16. If formal education is provided - what grades are taught?

From 5th to 12th. The current max grade that they have is 9th.

17. If non-formal, does organization provide its own study material? If so, what is the level provided? Please examine the material and provide comments

18. If vocational training is provided - a) please provide details on type of training provided
b) what have the children done after completing training

The kids have not been provided the vocational training yet, but the plan is to provide several trainings like automobile engineering with which the kids can setup their own car and bike garage/workshop in the local villages.

19. Statistics on staff - number of paid, unpaid, full-time, part-time **(optional** - can be procured from other sources)

7 teaching, 7 non-teaching fulltime and 1 volunteer part time.

20. Level of education of the staff. Does the organization provide any training for the teachers?
Provide details

The teachers are qualified teachers who had done PG in their respective fields and have gone through govt provided teachers training

21. Are they from the local community?

Most of them are from local community and they all stay with the kids at the school.

22. How much is the staff paid? How does that compare with other government schools in the local area? **(optional)**

They are all paid just enough, not as much as govt school pays. But all the teachers are provided free accommodation with the kids.

23. How many teachers have left in the previous year and how many new have joined? (measure of stability) (optional)

1 teacher because of misbehavior last year.

24. What is the teacher/student ratio? **(optional)**

1:20

25. What curriculum do they follow? (State Board/ Central/ Alternative) If alternative curriculum, what is the motivation behind it? Are there other organizations that follow this curriculum?

This is the only school which follow CBSE (Central) outside Hyderabad in AP.

26. What is the medium of instruction?

English

27. What is the motivation for the teachers to join this school or organization **(optional)**

The teachers get free accommodation and the cause.

28. Are there other government schools in the community? What are the reasons for having a separate school such as this one?

There is a govt school in the local village which runs from kindergarten to 5th. The strength and quality of education is very poor there.

29. Are there any other organizations working in that area providing one or more services provided by the visited organization

None

30. Sources of information for the above **(optional)**

Visited the village myself and have seen the things myself.

C. Details on Facilities:

Please report if you found anything contrary to what the project proposal states regarding facilities. If no contradictions were found, please include a simple statement that everything is according to the project proposal.

D. Details on Community:

1. What kind of community does this school serve - migrant laborers, sex workers, etc

Orphans, single parent kids, poor and needy

2. Approximately how many families live in the community

10,000

3. What is the literacy rate in the community among adults? (give an approximation or general idea)

5%

E. Information about Finance:

1. What is the total funding they currently need?

\$8000

2. Do you think the proposed amount in the budget is reasonable? Please provide any comments on whether its too high, too low, etc

Yes, it is reasonable.

3. What are the organization's major expenses? (salaries, administrative cost, etc) **(optional if audit report provides the information)**

Salaries, Food

4. Are all items covered in the budget?

Only salaries are shown in the budget

5. Are there any items you think should be added or removed from the budget? Please provide reasons. (optional)

None

6. Is the organization planning on approaching other organizations for funding (or are they already funded by multiple organizations?)

None

7. Does the organization get any monetary support from the local community?

There are lot of individual and corporate donors, which has been used for the expansion of the school like infrastructure, food etc.

Observations (please attach photos where relevant)

A. Staff and children

1. General comments on discipline/class behavior of children or the infrastructure (if that was what was being funded)

The kids have become more disciplined and most of them are talking in English which is very unusual in a school that is in a remote village. I talked to two kids who came to the office room where there is a newly started library. I asked the kids few questions about what are they going to do with the books that they are borrowing. They told that they will read during their free time. They are taking few story books and biographies of Swami Vivekananda. They are talking very good English. I am sure the teachers are doing very good job

2. General comments on discipline/class behavior of staff (or people at that location, project partner, etc)

I talked to all the teachers when they are gathered for a meeting. I took their feedback about the school, the kids etc. They seem to be comfortable with what they are doing.

3. Details of interviews with children, staff. Interview with parents **(optional)**

See #1 and #2

4. On day of visit, how many children were present in class? What is the regular class strength?

There was total strength, I did not count, but I see all the kids there.

5. Do the children seem to like coming to school?

Not applicable as the kids stay there in the residential school.

6. Do the teachers seem motivated and happy to be teaching at the school

Yes, see point #2

7. What is the attitude of the teachers? Do the teachers seem to be a good influence on the children?

Yes, they seem to be happy and children as well like them since they also stay with the kids.

B. Facilities (Photographs are highly desirable):

1. Physical condition of the classrooms, toilets, etc

Very nice

2. Condition of the surrounding areas (any construction work, slums, etc)

The school is not affected by any of that.

3. Any signs of work in progress, or work in planning phase?

Yes, a lot. There was a new kitchen, dining hall, residential rooms for the kids, built with the money donated by NESS Technologies. The number of kids have grown, the teachers have increased.

4. If building is under construction, what's the progress so far? Are there any observable problems or obstacles?

See above point

5. Comments on study environment, recreational facilities and site for vocational/occupational training for the children

N/A

C. Community:

1. Does the local community support the efforts of the organization?

Yes, Not sure but they definitely do not interfere

2. Is there any interaction between the teachers and the parents?

Yes, parents meeting happen almost every month

3. Are there any political/religious affiliations in the community?

No

4. Impressions of the neighbors and local community on the organization

N/A

D. Other:

1. Miscellaneous impressions

None

2. What are the problems faced by the organization? How are they addressing them?

None

Opinions

1. In the site visitor's opinion, why should **Asha** fund this project?

The school since is growing the needs are also growing and I think PCR is struggling very hard to make the quality improving and satisfy the needs of growing organization. It is very commendable for the growth that has happened to NICE is

only because of PCR's effort. Asha should definitely support this growth and help the organization grow till it gets self sustained.

2. What reasons, if any, does the site visitor see for **Asha** not to fund this project?

None

3. What improvements, if any, would the site visitor suggest to the project?

None

Additional Information about project/organization (**not covered in the questions above**)

Site Visit to NICE (Needy Illiterate Children Education visit on 27th Jan 2007)

Giri Kolanupaka ([giri at kolanupaka net](http://giri.kolanupaka.net))

I have visited NICE on Jan 27th 2007 (just a day after Republic Day). NICE had a nice Republic day and there was a chief guest from a NESS technologies, who is also CEO of that company who has donated 12 lakhs to NICE for construction of additional rooms for the kids and a big Dining Hall with kitchen. I have seen that building and is almost ready to be occupied. There are three room on the first floor to accommodate few kids and the ground floor has a big dining hall and kitchen. Please see some of the photos that I have taken during my visit there. There is a new library that has started there with few collection of books.

<http://giri.kolanupaka.net/Index.php?n=Pics.Asha-NeedyIlliterateChildrenEducationvisiton27thJan2007>

Since NICE is a school which has adopted CBSE as their syllabus for all the classes, it looks like they seems to have some problem for getting permission to write the 10 th class exam. Since some students would be writing their 8th standard this April, they will be coming to 10th standard in the next one and half year. NICE is trying hard to get that permission.

PCR, who is the secretary of NICE, has shown me the accounts. The accounts are very well maintained and is obvious from PCR's expertise. All the previous WAH money (2005) has been properly utilized for teachers and non-teaching staff's salaries.

The kids there have had some science experiments and they do stuff on their own. Some of the items that they have done are shown in some pics of above website. They made nice replica of NICE building and some school buildings and homes etc. They were asking to make a home by using cardboard and paper it seems. Kids did a really nice job. There is one kid, who has been having trouble getting good marks and has failed that year. I had asked what do they do to such kids. They have shown me that there are few other kids who are also in the same situation. Those kids are taken special care and will not be allowed to go further to the next standard, but are asked to sit in the same class again next year so that they can pick up again and would do better in the next year. It seemed that this has worked well last year with few kids. Even though they lose one year, the kids are doing better if they are put in the same class again.

The kids have become more disciplined and most of them are talking in English which is very unusual in a school that is in a remote village. I talked to two kids who came to the office room where there is a newly started library. I asked the kids few questions about what are they going to do with the books that they are borrowing. They told that they will read during their free time. They are taking few story books and biographies of Swami Vivekananda. They are talking very good English. I am sure the teachers are doing very good job. I talked to all the teachers when they are gathered for a meeting. I took their feedback about the school, the kids etc. They seem to be comfortable with what they are doing. They did make few suggestions like having a computer and science laboratory would definitely help the kids. I also did believe the same. Overall, the site visit went really well and there is a huge development that has happened in just one year. The school has grown big now with 95 kids compared to 70 last year. The school since is growing the needs are also growing and I think PCR is struggling very hard to make the quality improving and satisfy the needs of growing organization. It is very commendable for the growth that has happened to NICE is only because of PCR's effort.

(Name of site visitor) Giri Kolanupaka

(Date) 27-01-2007