Khajurdaha Nabankur United Club

(Organization for Rural and Urban Development)

Regd. Under Act XXVI of 1961

Regd. Office.

P.O. & Vill. – Khajurdaha, Dist.- Hooghly, West Bengal, Pin.—712 149,India,

Phone – 03213-230-231, E- mail – knuc@satyam.net.in ; Website- *http://www.knucindia.org*

Ref. No. : Knuc/F-18A-99 / 2367 Date: January 31, 2011

TO,

Mr. Sohil Tiwari,
ASHA FOR EDUCATION,
P.O. Box-1287, Princeton,
NJ 08542-1287, U.S.A.

Subject: Annual Report on LTTO Programme for the period from January to December 2009.

Dear Mr. Sohil Tiwari,

At the outset, we convey our heartiest thanks and gratitude to all of you at Asha For Education, Princeton Chapter for active support to our LTTO programme.

The LTTO programme has been running with the active support of Asha For Education since 1998. From 2008 onwards the programme is running under the stewardship of you. We are fortunate enough that in the meantime, we have got your kind visit in the programme on last 17th August 2010. We are also enriched through the meaningful discussion with you on the day of your visit. On the basis of your advice, after completing the support-year 2010 we submit herewith the annual progress report along with financial statement for the period (January to December'10) on LTTO Programme to keep you abreast with the progress & proceedings of the programme.

We also submit herewith the *Future Plan for the year 2011* for your kind perusal and necessary action. Hope, you would be kind enough to approve it and disburse the fund within May 2011 for smooth running of the programme.

Conveying our thanks and gratitude to all of you once again we look forward to hearing from you.

With the best regards.

Yours Sincerely,

Satyajit Mondal.
Hony. General Secretary,
Khajurdaha Nabankur United Club.

Enclosure: 1. Annual Report on LTTO Program & other documents.

N.B: We shall be much obliged if you kindly acknowledge receipt of the report.

ANNUAL REPORT ON LTTO PROGRAMME
FOR THE PERIOD FROM JANUARY to DECEMBER 2010
ORGD. BY
KHAJURDAHA NABANKUR UNITED CLUB (KNUC)
FUNDED BY
ASHA FOR EDUCATION, PRINCETON CHAPTER, U.S.A.

1. INTRODUCTION :

LTTO means – "Learn Together Teach Other". It is an innovative step towards development of child education, education scenario of rural areas and development of school going culture within the community through introducing and developing Child-to-Child approach, Child-to-Parents approach and Child-to-Community approach. Keeping in view the above strategies, the program has been started in the year 1995. And since October 1999, by the intervention of Mr. Sridhar Desikan, the program has got active cooperation and support from Asha For Education, Princeton Chapter, U.S.A. Presently from 2008 onwards, on behalf of Asha For Education, the programme is running under the stewardship of Mr. Sohil Tiwari and this report is to keep him/ ***Asha For Education*** abreast with the progress of the program. We are grateful and hopeful for getting long-term support from ***Asha For Education*** in our efforts to bring about a wide, rapid & significant change in education scenario of concerned areas of Hooghly District of West Bengal, India.

2. GENERAL INFORMATION REGARDING PROJECT :

2.1. Reporting Period : *JANUARY 2010* to *31st DECEMBER 2010*.

2.2. Title of the Project : *LEARN TOGETHER TEACH OTHER* (LTTO).

2.3. Name & Address of Funding Partner. : *ASHA FOR EDUCATION* (Princeton Chapter)
P.O. Box-1287, Princeton, NJ 08542-1287, U.S.A.

2.4. Implementing Partner : Khajurdaha Nabankur United Club (KNUC).
Address : P.O. & Vill. Khajurdaha, Dist. Hooghly, West Bengal.
Pin Code-712 149. India.
Phone : 0091-3213-230231 (off) / (0) 9434125297 (M).
E-mail : knuc@satyam.net.in ;
Website : http://www.knucindia.org

2.5. Reporting Pattern : Annual > *JANUARY* to *DECEMBER*.

2.6. Funding Pattern : Long Term on Yearly Basis.

2.7.	Opening Balance	: US $ ----	= Rs. 1,064.49
2.8.	Fund Received during the period (04/08/2010)	: US $ ----	= Rs. 4,33,221.00
2.9.	Local Fund Raised upto Dec.'10	: US $ -----	= Rs. 2,19,570.00
		Grand Total :	**Rs. 6,53,855.49**

2.10. Fund Utilized during the period:

Expenditure upto 31/12/10	Rs. 6,52,628.00
Unspent Balance as on 31/12/10	Rs. 1,227.49
Grand Total :	**Rs. 6,53,855.49**

(Please find Annexure-A, the details of Receipts & Payments Accounts)

Contd……2

3. OVERALL OBJECTIVE :

To ensure child education and comprehensive development of education scenario, environment and school going culture within the community by providing care, support & guidance and lunching necessary facilities for child education and make the programme a "MODEL" and self-sustained.

4. ACTIVITY REPORT/ PRESENT STATUS OF THE PROGRAMME:-

Sl. No.	ACTIVITY	STATUS
1.	***Basic, Primary & Higher Primary education, Care and Nurturing of 274 target children***	During the period under review total 274 children have got education, care & nurturing according to action Plan.
2.	***Performance test of target children.***	Upto 4th term is completed. As the policy of the Government has been changed. According to changed policy from coming year onwards academic session will be from January to December. Earlier it was May to April.
3.	***Health Check up & Medicare.***	This component is going on & all children are getting regular medication by the active supervision of Mr. Asish Bag, Coordinator according to action Plan. Doctor of our Health Unit has covered the health check up component.
4.	***Home visit / Family counseling /Guardian meeting and awareness & IEC Services.***	It is going on according to action Plan
5.	***Induction /Admission of new children into LTTO Program.***	During the period under review total inducted children is 33 Nos.
6.	***Re-linked & mainstreamed***	Total no. of re-linked children is 27
7.	***Rapport Building for getting Affiliation from WBBSE.***	Process is going on but the picture is not clear.
8.	***Provision for Exposure Visit for target children and other children or DISHA DOOT Programme..***	Done during the period under review. This year's selected spot is "Botanical Garden" , Sibpur, Howrah.
9.	***Development of Child Resource Centre.***	Not done as we didn't get fund from Asha For Education. During the visit of Mr. Sohil Tiwari the point was discussed and accordingly we furnished the required fund for the purpose in the future plan for kind consideration of Asha For Education.
10.	***Decoration of class-rooms with High & Low Benches.***	Not yet done. Hope in the year 2011 Asha For Education would consider the component. And accordingly we have highlighted the required fund in the future plan.
11.	***Monitoring & Evaluation***	According to action plan the management is doing it. On behalf of Asha For Education, Mr. Sohil Tiwari has evaluated the programme on 17th August 2010.

5. MANPOWE TO RUN THE PROGRAMME:

Administrative	Teaching Personnel				Non-Teaching			Total Nos.
Programme Coordinator	Teacher for Basic Standard	Teacher for Primary Standard	Teacher for Higher Primary Standard	Teachers for Arts & Craft	Clerk	Cook	Sweeper	
1	2	4	6	4	1	1	1	20

6. OUTPUT REACHED :-

Following the strategies and objectives of the programme, during the period under review i.e. from January 2010to December 2010 the following outputs have been recorded:-

a) 274 target children have been nurtured under the programme for their education and development.

b) All LTTO children who have graduated from LTTO programme are continuing in education.

c) For upgradation of concern teachers and teaching method, Mrs. Sefali Dey has taken responsibility of training for the teachers.

7. IMPACT OF THE PROGRAMME:

During the period under review, the project can stake claim the impact as follows: -

- While all Govt. Primary Schools used to run without restroom/toilet, we started movement to introduce toilet facilities for the children in the school compound. Presently Government has accepted the same policy and allotting money to every school for toilet facilities in the school compound.
- From the beginning we introduced midday Tiffin for the target children at LTTO school. Presently Government has accepted the same policy and providing money and materials to every school for midday meal for the children.
- From the beginning we gave importance on adequate infrastructure for child education. Presently Government has taken the same policy and trying to develop infrastructure in term of Teacher & Accommodation for child education.
- We presume that all above-mentioned steps, the Government has taken from the study report, which was done by Dr. Manabi Majumder, Centre for Studies in Social Science, Kolkata, an unit of Indian Council of Social Science Research, Govt. of India, who chose the LTTO School for comparative study and gave importance on the strategies of the LTTO School.
- Through the efforts local guardians and peoples have been more concern about their child education and above 90% children are continuing in education of the concerned areas.
- As a latest impact, Sarvya Siksha Mission has surveyed our LTTO programme. According to reliable source, our school has gained highest attention through the survey and they might provide some assistance to the school though the news didn't get air so far.

8. LESSION LEARNT :-

In the journey towards child education and development, K.N.U.C. has gained many lessons. Capitalizing such lessons/ experiences, we are intended to up-grade the program with all sorts of facilities to make the program a MODEL for child education, which ultimately will be the inspiration to other Institutions and bring a lot of changes in education scenario in rural areas.

9. MONITORING & EVALUATION & FINDINGS: -

All concerned teachers and program Coordinator has monitored the program regularly. On behalf of KNUC, Hony. General Secretary has also monitored the program on regular basis. School Managing Committee comprising of 11 members has monitored the programme on monthly basis. On behalf of Asha For Education, Mr. Sohil Tiwari has monitored the programme on 17th August 2010. On the basis of meaningful discussion with Mr. Sohil Tiwari we are making future plan for kind consideration of Asha For Education, Princeton Chapter.

10. FUTURE INTERVENTION PLAN: -

In brief, we furnish here below the future plan (For the period from January 2011 to December 2011) of LTTO program for kind approval of ASHA FOR EDUCATION.

a) The program will run with 300(approx) children during the period- January 2011 to December 2011.
b) 300 children will get nurturing under the program according to action plan.
c) Community sensitization and motivation activities and IEC services will have in motion as earlier.
d) 300 children will get regular health check up and medication.
e) To finish all outstanding works like, Child Resource Center, Decoration of Class-rooms with High & Low Benches etc .to make the programme model.
f) To carry out the above-mentioned activities, the programme need financial assistance support from Asha For Education. ***Budget*** *for the period from January 2011 to December 2011 has been shown in Annexure-B and* ***Action Plan*** *has been shown in Annexure-C.*

10. ENCLOSER :-

I)	*Receipts & Payments Accounts for the period Jan.'10 to December 2010*	*Annexure –A*
II)	*Budget for the period from January 2011 to December 2011.*	*Annexure – B*
III)	*Action Plan for the period from January 2011 to December 2011.*	*Annexure – C*
IV)	*Photographs.*	*Annexure - D*
V)	*Details of Salary Structure & increment process*	*Annexure- E*

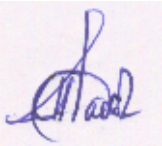
S. Mondal.
Hony. General Secretary.
Khajurdaha Nabankur United Club.

Note: If you kindly consider everything and disburse fund within April/ May 2011, it would be better for us to manage all things.

ANNEXURE- B

BUDGET FOR THE LTTO PROGRAMME FOR THE PERIOD JANUARY to DECEMBER 2011

Sl No	*Item of Expenditure*	*Amount (Rs.)*	*Amount (Rs.)*
	RECURRING COST:		
1.	***Administrative*** *:*		
	= Honorarium to Coordinator @ Rs.3000/-per monthx12 months.	*36000.00*	
	= Stationary, Audit Fees, Electric, Phone, Conveyance etc. @ Rs. 1500/- x 12 months	*18000.00*	*54000.00*
2.	***Education*** *:*		
	= Books, Exercise books, pen, pencils etc @ Rs. 270/-(average) per child per year x 300 children.	*81000.00*	
	= Honorarium to teacher @ Rs. 2365/- per month x 12 months x 12 teachers.(for Basic, Primary & Higher Primary standard)> Details shown in Annexure-E	*340560.00*	
	= Honorarium to Clark @ Rs.2000/- per month x 12 months	*24000.00*	
	= Provision for Recreation @ Rs. 100/- per child per year x 300 children.	*30000.00*	
	= Provision for Exposure Visit @ Rs.100/- per child per year x 300 children.	*30000.00*	
	= Provision for Arts, Crafts etc @ Rs. 100/- per child per year x 300 children.	*30000 .00*	*53 5560.00*
3.	***Health Care****:*		
	= First Aid & Medicine @Rs.25/-per child per month x300 Children x 12 months.	*90000.00*	
	= Nutrition @ Rs. 300/- per child per year x 300 children.	*90000.00*	
	= Wages to Cook @ Rs. 1000/- per month x 12 months	*12000.00*	*192000.00*
	Grand ***Total :***		*7,81,560.00*
	Less Beneficiary/Own Contribution 25 %		*1,95,390.00*
	Amount Requested from Asha For Education 75 % *(Rupees five lac eighty six thousand one hundred seventy only)*		***5,86,170.00***
	NON-RECURRING COST:		
1.	*High & Low Benches 42 Sets @ Rs.3750/- per set*	--	1,57,500.00
2.	*Construction cost for Child Resource Centre @Rs.450/- per sq.ft .x 2860 sft*	----	12,87,000.00
	Total:(Fourteen lakhs forty four thousand five hundred only)		14,44,500.00



S. Mondal.
Hony. General Secretary.
Khajurdaha Nabankur United Club.

ANNEXURE-C

ACTION PLAN FOR THE EXISTING LTTO PROJECT
FOR THE PERIOD FROM JANUARY TO DECEMBER 2011

Sl. No	Activities	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Post Project Stage
1	Basic, Primary & Higher Primary education, Care and Nurturing of 300 children													
	A. Education daily 2.30 hrs.													
	B. Recreation daily 1 hour													
	C. Nutrition daily 1 hour													
	D. Art & Craft weekly three days; 2 hrs. per day													
2	Health checkup by doctor (specifically weekly 1 day) & medication on regular basis.													
3	Home visit, family counseling, Guardian meeting & awareness and IEC Services.													
5	Performance Study of the children													
	A. 1st Phase													
	B. 2nd Phase (Semi Annual)													
	C. 3rd Phase													
	D. 4th Phase(Annual)													
6	Identification & Induction of new children in LTTO Programme													
7	Re-link services													
8	Exposure Visit/ Educational Tour.													
10	Rapport Building & Sharing with other institution													
11.	a) Monitoring & Evaluation by concern staff on Regular basis.													
	b) Monitoring & Evaluation by the General Secretary on regular basis.													
	c) Monitoring & Evaluation by the School Managing Committee on monthly basis.													
	d) Monitoring & Evaluation by donor representative whenever they deem fit.													
11	Progress Report Submission by the management.													
12	Budget Submission for the consecutive year													

S. Mondal.
Hony. General Secretary.
Khajurdaha Nabankur United Club.

PHOTOGRAPH-D

Mr. Tiwari is discussing with Ex-student

Mr. Tiwari is discussing with Teachers

Mrs. Tiwari is serving Midday Tiffin to LTTO Children during the on-the-spot study vist.

LTTO children are performing a cultural event before the Mr. & Mrs. Tiwari.

An event of result distribution while children are eagerly waiting for listening their result.

Caption of educational Tour/ Exposure visit at Botanical Garden, Sibpur, Howrah.

ANNEXURE -A

RECEIPTS & PAYMENTS ACCOUNTS FOR THE PERIOD FROM JANUARY 2010 TO DECEMBER 2010

TITLE OF THE PROJECT " **LEARN TOGETHER TEACH OTHER**"

Funded by: ASHA FOR EDUCATION, U.S.A . & **Orgd. By :** KHAJURDAHA NABANKUR UNITED CLUB (KNUC)

Khajurdaha, Hooghly, West Bengal, Pin – 712149, India.

RECEIPTS	*Period 1/1/2009 to 31/12/2009*	*Head of Expenditure*	*Budget for the period 1/01/10 to 31/12/10*	*TOTAL*
To **Opening Balance** :		By **Recurring Expenditure**		
Cash in hand 145.73		**1. Administrative**		
Cash at Bank 918.76	*1,064.49*	a) Honorarium to Coordinator	* *36,000.00*	* *36,000.00*
		b) Stationery, Audit fees, conveyance, Telephone Bank commission, field Visit etc.	*12,000.00*	*14,134.00*
Grand Received from Aaha For Education , U.S.A.	*4,33,221.00*	**2. Education**		
		a) Books, Pen, Exercise Books , Pencils etc.	*67,500.00*	*67,502.00*
Local Contribution (Upto 31th December'10)	*2,19,570.00*	b) Honorarium to Teachers cum Counselors	*1,08,000.00*	*1,08,000.00*
		c) Provision for Recreation	* *27,000.00*	* *27,000.00*
		d) Provision for Exposure Visit	*27,000.00*	*27,050.00*
		e) Provision for Art, Crafts etc	*27,000.00*	*27,000.00*
		3. Health Care		
		a) Honorarium to Doctor	** -----	** ------
		b) First Aid & Medicine	*81,000.00*	*81,027.00*
		c) Meals / Nutrition	*81,000.00*	*90,915.00*
		d) Wages to Cook	*12,000.00*	*12,000.00*
		4.Additional Cost for Class V , to VIII		
		a) Honorarium to teacher (6 Nos.)	*1,44,000.00*	*1,44,000.00*
		b) Honorarium to Clark.	*18,000.00*	*18,000.00*
		Total (1 +2 +3 + 4)		*6,52,628.00*
		Unspent Balance :-	--------	*1,227.49*
GRAND TOTAL :	***6,53,855.49***	***GRAND TOTAL :***		***6,53,855.49***

FUND POSITION:-

Opening Balance	*Grant Receipt*	*Local Contribution raised*	*Total*	*Expenditure 1/1/2010 to 31/12/10*	*Balance*
1,064.49	*4,33,221.00*	*2,19,570.00*	***6,53,855.49***	*6,52,628.00*	*1,227.49*

*N.B: 1. Single Star Mark(*) expenditure has been done from Local Contribution.*

2. Double Star Mark (**) expenditure is not shown here as our Doctor of health Unit has covered the component.

Satyajit Mondal
Hony.General Secretary
Khajurdaha Nabankur United Club

ANNEXURE-E

Sl.No.	Name of Teacher	Academic Background	Joining year in the Programme	Salary structure since 2007 (A)	Proposed increment @ 10% x 4 years (B)	Proposed salary from 2011 onwards (A+B)	Remarks
1.	Moslema Khatun	S.F	1993	Rs. 1500/- per month	Rs.600/-	Rs. 2100.00	
2.	Amina Khatun	S.F.	1994	Rs. 1500/- per month	Rs.600/-	Rs. 2100.00	
3.	Mitali Malik	B.A.	2005	Rs. 1500/- per month	Rs.600/-	Rs. 2100.00	
4.	Purobi Mondal	B.A.	2003	Rs. 1500/- per month	Rs.600/-	Rs. 2100.00	
5.	Protima Bose	B.A.	2006	Rs. 1500/- per month	Rs.600/-	Rs. 2100.00	
6.	Mithu Mukherjee	B.A.	2008	Rs. 1500/- per month	Rs.450/-	Rs. 2100.00	Increment for 3 years
7.	Sefali Dey	M.A. B.Ed	2008	Rs. 2200/- per month	Rs. 660/-	Rs.2860.00	Increment for 3 years
8.	Prodip Pan	B.Sc (Hons)	2001	Rs. 2000/- per month	Rs.800/-	Rs. 2800.00	
9.	Asish Bag	B.Sc (Hons)	2004	Rs. 2000/- per month	Rs.800/-	Rs. 2800.00	
10.	Abhijit Maity	B.A. (Pass)	2004	Rs. 1800/- per month	Rs.720/-	Rs. 2520.00	
11.	Washim Raja Mondal	B.A.(Hons)	2008	Rs. 2000/- per month	Rs.600/-	Rs. 2600.00	Increment for 3 years
12.	Milan Ghosh	B.A. (Pass0	2008	Rs. 1800/- per month	Rs.540/-	Rs. 2340.00	Increment for 3 years
				Rs. 20,800.00	--	Rs. 28,370.00	

So, average salary per teacher per month is Rs.2365/-

Satyajit Mondal
Hony.General Secretary
Khajurdaha Nabankur United Club